

Office of the Director of Higher Secondary  
Education, Housing Board Building,  
Santhi Nagar, Thiruvananthapuram

**Ad.D2/10121/2009 (9)**

**Dated : 07.12.2009**

## **Circular**

Sub : SPARK-Generation of Salary Bills through SPARK- Instructions-reg  
Ref: Minutes of the meeting convened by Finance Minister, Kerala on 16<sup>th</sup> October -2009.

The Hon'ble Minister for Finance has stated that strict instructions would be issued to the Department of Treasuries not to honour the salaries of departments not meeting the timeliness in the implementation of SPARK. The offices which failed to draw salaries through SPARK for December - 2009 will have their salary delayed by one week in January -2010. Those which failed to draw salary through SPARK for January 2010 will have their salary delayed by 2 weeks in February 2010. Those offices which failed to draw their salary through SPARK for the month of February 2010 will have their salary payment delayed by three weeks in March 2010. Those offices which failed to draw the salary for the month of March 2010 through SPARK will have their salaries paid after they have completed the implementation of SPARK.

In this circumstance, following directions are issued for immediate action.

1. All the schools which have completed training of SPARK before 19<sup>th</sup> December should generate their salary bill for the month of December 2009 through SPARK.
2. In respect of aided schools, the Regional Deputy Directors are hereby instructed to countersign the salary bills generated only through SPARK from the month of December 2009, of the schools which have completed the training programme.
3. Schools which are generating the salary bills through SPARK for the first time should prepare the bills in advance to avoid last minute rush which may possibly jam the entire network.

**Sd/-  
C.P CHITHRA  
DIRECTOR**

**To,**

1. Principals of Government and Aided Higher Secondary Schools. (through portal)
2. The Regional Deputy Director Thiruvananthapuram, Ernakulum and Kozhikode.